

**BOARD OF COUNTY COMMISSIONER'S NOTICE AND  
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, MAY 21, 2018  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

**Prayer and Pledge of Allegiance**

**A. Meeting called to order**

**B. Quorum call.**

**C. Approve, Amend, or Modify the Minutes** of the Regular Meeting of May 14, 2018.

**D. Bid Openings:** Accept, Award, and/or Reject the following: (State Law requires bids to be opened in house meeting of the Board of County Commissioners.)

1. **Bid #HD-1852** – Multiple year agreement for HVAC maintenance for the Moore and Norman Health Departments.
2. **Bid #COM-1851** One-Year (1) Non-Encumbered Contract for the Publication of Commissioners Proceedings and any Legal Notices required by law per the Oklahoma Statutes. The bid term will be from July 1, 2018 through June 30, 2019.
3. **Bid #EB-1853** – One-Year (1) Non-Encumbered Contract for Voting Equipment delivery Service for Ballot Boxes, Voting Booths and any other additional equipment for the Election Board. The bid term will be from July 1, 2018 through June 30, 2019 with the option to renew for one (1) additional year.
4. **Bid #EB-1854** – One-Year (1) Non-Encumbered Contract for the Printing of Election Ballots for the Cleveland County Election Board. The bid term will be from July 1, 2018 through June 30, 2019 with the option to renew one (1) additional year.

**E. Old Business - Discussion, Consideration and/or Action regarding the following:**

1. **Bid #COM-1849** – Multiple year agreement for preventative maintenance of six (6) Hydraulic Elevators and one (1) Rotary Elevator for Cleveland County.

**F. Items of Business - Discussion, Consideration and/or Action regarding the following:**

The following items, F1 – F22 are Consent Items and are routine in nature

1. **Standard Service Agreement Renewal** between the Cleveland County Court Clerk’s Office and Underground Vaults & Storage for space leased in it records storage center Lease #01-1255 at 3500 E. Ave G, Hutchinson, KS. Rental of 16mm or 35mm microfilm container at a rate of \$50.00 per container with approximately 2,000 microfiche; and \$2.00 per cubic foot of storage are leased for miscellaneous property for the period July 1, 2018 through June 30, 2019.
2. **Renewal Agreement** between the Board of Cleveland County Commissioners on behalf of Cleveland County Districts #1 SN/7343, #2 SN/9044, and #3 SN/8162, and Syntech for the FUELMASTER Fuel Management System in the amount of \$2650.00 per year/per commissioner district for the period July 1, 2018 through June 30, 2019.
3. **Renewal Agreement** between Cleveland County Assessor and Spatialest for licensing of software and maintenance service in the amount of \$18,000 for the period April 1, 2018 through March 31, 2019.
4. **Contract** between Cleveland County Assessor and Spatialest to provide a custom suite of software for assessment and website services in the amount of \$40,850.00 for the period June 1, 2018 through May 31, 2019.
5. **Contract** between Cleveland County Assessor and Sidwell for premium software support July 1, 2018 through June 30, 2019 in the amount of \$2756.00.
6. **Proposal** from Johnson Controls for one (1) CC9000-PSSA – Standard Support Plan to access software and firmware updates during coverage period in the amount of \$2,950.00 for the Cleveland County IT Department July 1, 2018 through June 30, 2019.
7. **Invoice #43018** from Haskell Lemon for Construction Services provided for project 9A – Harrah Newalla Rd, 119<sup>th</sup> Street to 89<sup>th</sup> Street in the amount of \$464,623.67.
8. **Invoice #17054.1** from T.J. Campbell for Construction Services provided for project 9 – Harrah Newalla Rd, SH 9 to 119<sup>th</sup> Street in the amount of \$1,605,539.40.
9. **Change Order #4** DR 4117-09 Project #9, TJ Campbell for the installation of additional material quantities not specified by the contract scope of work. The new contract price is \$1,896,591.20.
10. **Acceptance of Notice** to the Board of Cleveland County Commissioners from Tammy Belinson, County Clerk, in regards to the extension of the Board of equalization Meeting period as per Title 68, Section 2863. Extension requested by Doug Warr, County Assessor, requested and approved on May 14, 2018 by the Cleveland County Budget Board extending the Board of Equalization meeting deadline to no later than July 31, 2018.
11. **Appointment** of Daniel Thatcher as Requisitioning Officer for the Cleveland County Clerk’s office accounts.

12. **Invoice #265-432017** from Tulsa County Juvenile Bureau Regional Detention Office for juvenile detention services during the month of April 2018 in the amount of \$136.50.
13. **Request for Approval** of Allocation of Alcoholic Beverage Tax in the amount of \$40,963.84.
14. **Resolution** of Disposing of L218.338 – HP Laptop from the Cleveland County Court Clerk’s Office. (trading state equipment)
15. **Agreement** between Cleveland County Sheriff’s Department and PropertyRoom.com for Property Disposition Service. The term is for the period July 1, 2018 through June 30, 2019.
16. **Agreement** between Cleveland County Sheriff’s Department and Independent School District No. 29 of Cleveland County, OK, a/k/a Norman Public Schools for the period July 1, 2018 through June 30, 2019 for educational services at the Cleveland County Detention Center.
17. **Agreement** between the Cleveland County Sheriff’s Department and Lexipol for use of subscription material for the period July 1, 2018 through June 30, 2019.
18. **Equipment Maintenance Agreement** between Cleveland County Purchasing Department and OneSource Managed Services for service on a Bizhub C360 to include all labor, parts and supplies. B/W copies are billed monthly at .0068 per copy and color copies are billed monthly at .068 per copy. The term of this agreement is July 1, 2018 through June 30, 2019.
19. **Approve** the April 2018 Monthly Reports of the following Officers:
  - a. Bryant Rains, County Election Board Secretary
  - b. Tammy Belinson, County Clerk
  - c. Jim Reynolds, County Treasurer
  - d. Doug Warr, County Assessor
  - e. Marilyn Williams, Court Clerk
  - f. Todd Gibson, County Sheriff
  - g. Keith Reed, Health Department
20. **Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**Dist. #1:**

18-4487-T2A	Mid-West Hose & Specialty	\$ 500.00
18-4514-T2A	Palace Auto Supply	\$ 3,000.00

**Dist. #3:**

18-4526-T2A	Dub Ross Company	\$ 500.00
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**Assessor:**

18-4520-H1C	Douglas P Warr	\$ 500.00
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**Election Board:**

18-4493-SL2 Copelin’s Office Center \$ 500.00

**Fairgrounds:**

18-4507-FG2 Clean Uniform Company \$ 300.00

**21. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 17/18**

**General:**

18-0307-H2 18-0308-H2 18-0940-HR2 18-2776-X2  
18-4228-SHE2

**Highway:**

18-0082-T2A 18-2044-T2A 18-2083-T2A 18-3331-T2A  
18-3428-T2A

**Sheriff Service Fee:**

18-2983-CFB2

**Fairgrounds:**

18-0359-FG2

**22. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:**

**FY 17/18**

a. General Fund	\$ 45,376.55
b. Highway Fund	\$ 86,822.41
c. Health Fund	\$ 14,051.88
d. Sheriff Service Fee Fund	\$ 2,593.78
e. Sheriff Commissary Fund	\$ 10,458.12
f. Sheriff Revolving Fund	\$ 12,456.43
g. Treasurer Certification Fee Fund	\$ 1,138.70
h. County Clerk Preservation Fund	\$ 600.00
i. Fairgrounds Fund	\$ 1,885.74

**END OF CONSENT**

**G. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**H. Commissioner’s Discussions regarding County Business.**

**I. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

**J. Adjourn.**

**Filed and Recorded in the County Clerk’s Office**

Date and Time Posted: May 18, 2018 @ 11:10 AM

